

**Village of Waynesville
Council Meeting Minutes
May 20, 2024 at 7:00 pm**

Present: Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller
Absent: Mayor Earl Isaacs

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Finance Director and Clerk of Council

CLERK’S NOTE- This is a summary of the Village Council Meeting held on Monday, May 20, 2024.

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President Pro Tempore Colvin called the meeting to order at 7:00 p.m.

Mr. Colvin motioned to excuse Mayor Isaacs from tonight's meeting, and Mr. Lauffer seconded the motion.

Motion – Colvin
Second – Lauffer

Roll Call – 6 yeas

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Mayor Acknowledgments

Mr. Colvin presented Council with a thank-you note from the Citizens of the Convention of States for the Village’s support. Since then, 11 other municipalities have followed suit.

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Disposition of Previous Minutes

Mrs. Miller motioned to approve the Council minutes as written for the May 6, 2024, Council meeting, and Mr. Gallagher seconded the motion.

Motion – Miller
Second – Gallagher

Roll Call – 6 yeas

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Public Recognition/Visitor's Comments

None

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Old Business

Ms. Dedden asked Chief Copeland about getting iPads for Council to receive Council packets. Chief Copeland responded that the price quotes he has received so far are no better than those of Microcenter. He is still waiting for another contact to get back to him.

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Reports

Finance

The Finance Committee met tonight at 6:00 p.m., and the next meeting will be June 17, 2024, at 6:00 p.m. The public is invited to attend.

Public Works Report

The next Public Works Committee meeting will be on June 3, 2024 at 6:00 p.m.

Special Committee Reports

Mr. Colvin stated he is trying to arrange a meeting for the MOMS Committee in June. The date and time will be provided when the meeting is scheduled.

Kelly Maloney wants to meet with Parks & Rec to discuss the plans for the new park at the library. Chief Copeland stated he had spoken with her, and she had asked if it was legal for people to park on Old Stage Road. Chief Copeland noted that it is legal but does not think cutting expenses by eliminating parking at the park would be wise. He believes street parking at this location would be dangerous for families when unloading children.

The Planning Commission plans to meet in June to discuss solar panel codes further. The Historic Preservation Board met and will present the Planning Commission with its opinion on the codes.

Village Manager Report

- Chief Copeland received three bids for the electric aggregate for village-owned properties. Trebel had the lowest bid with Archer Electric, and there is an ordinance tonight to enter into a 2-year agreement. This will put the expiration date at about the same time the village-wide aggregate expires.
- During the Franklin Phase I project, the sewer line going to Mitchell's Plumbing was damaged. KT Holden claimed they did not damage it. The Water and Street Department worked together to fix the line in-house. During repairs, it was confirmed that the damage occurred during the project, and an invoice has been submitted to KT Holden for time and materials.
- Ashley Richardson was tasked to replace the batteries for the AEDs. She found the current AEDs were obsolete. Ms. Richardson contacted several hospitals to see if they would sponsor the purchase of new AEDs. Premiere Health agreed to purchase one AED, and Kettering Health Network offered to buy four AEDS to be placed throughout Village properties. Chief Copeland stated he would put a letter of appreciation in her personnel folder for exceeding expectations.
- The State recently conducted an elevator inspection for the Government Center. The Village was dinged because the door to the mechanical room would not close without assistance. Brian Corn sanded and adjusted the door to close without assistance.
- SmithCorp is done with tie-ins and will work on curb repairs on Third Street.
- The Street Department has been working on replacing the split rail fence around the retaining wall. The old one is rotted and needed to be replaced.
- The Fourth of July parade is scheduled for June 29th.

Police Report

- The DARE graduation is Wednesday at 9:00 a.m.
- The SRO contract was sent to the school board for approval and will be considered at the June 10th meeting.
- The last day of school is May 22. Officer Mermann will do basic repairs and maintenance to police vehicles the first week he returns to the Police Department and then be added to police rotation to help cover vacations.
- Would like to thank the Walton family and Warren County Dispatch for their donations during Police Appreciation Week.

Ms. Dedden moved to donate \$2,000 toward the American Legion Fireworks display, and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 6 yeas

Mrs. Miller asked where the AEDs were stored. Chief Copeland stated that one would be placed in the foyer, kitchen, police side next to the holding cell, maintenance barn, and gym. Mr. Gallagher asked why the police vehicles were not equipped with them. Chief Copeland stated that they used to have them in the police vehicles, but it drained the batteries.

Financial Director Report

- The month of April has been balanced.
- An ordinance for the 2025 Budget will be on the agenda next week. A public hearing on the budget will be held before the June 17th meeting.

Law Report

None

Mr. Colvin asked if there were any updates at the state level. Mr. Forbes stated that there is nothing he is aware of. The legislation with updates to Village disillusionment is still in committee, and no movement has been made.

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New Business

Ms. Dedden stated that during the Finance Committee Meeting, there was a discussion about requiring a food truck permit. She asked Mr. Forbes what the best way to do this would be. Mr. Forbes said he would recommend putting something in the code under Chapter 114. This is where the Village regulates businesses; therefore, the best place to regulate food trucks parked in the right of way. Mr. Forbes stated that the fee cannot be so great that no one can afford it. The fee must tie back to the administrative burden. Mr. Gallagher asked if there had been an issue or if the Village was being proactive. Ms. Dedden stated that Chief Copeland asked the Committee to consider requiring a permit, as food trucks are taking away from current food establishments in the Village. Mr. Forbes reminded Council that the fee could only be due to the administrative burden on the Village. Chief Copeland gave an example of a food truck set up this weekend, where the window opened onto the street and had pedestrians ordering in the street. The police had to intervene and have the truck move so the ordering window was facing the sidewalk. Mr. Forbes stated that the code cannot be a deterrent to protect local businesses but can be required when it causes issues with infrastructure and/or requires police services. He said he would write

new code for Council to consider for the next meeting. Ms. Morley asked if he could include an exemption for the Sauerkraut Festival.

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Legislation

First Reading of Ordinances and Resolutions

Ordinance 2024-018

Authorizing the Village Manager to Enter into an Agreement for Electric Generation Supply with a Competitive Retail Electric Service Provider and Declaring an Emergency

Mr. Gallagher motioned to waive the two-reading for Ordinance No. 2024-018, and Mr. Blankenship seconded the motion.

Motion – Gallagher
Second – Blankenship

Roll Call – 6 yeas

Ms. Dedden motioned to adopt Ordinance 2024-018 as an emergency, and Mr. Gallagher seconded the motion.

Motion – Dedden
Second – Gallagher

Roll Call – 6 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2024-017

Authorizing the Village Manager to Execute an Addendum to the Contract with Schindler Elevator Corporation

Mr. Blankenship motioned to adopt Ordinance 2024-017, and Mr. Lauffer seconded the motion.

Motion – Blankenship
Second – Lauffer

Roll Call – 6 yeas

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Tabled Ordinances and Resolutions

None

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Executive Session

Mr. Lauffer motioned to have an executive session to discuss the employment of a public employee and Mr. Gallagher seconded the motion.

Motion – Lauffer
Second – Gallagher

Roll Call – 6 yeas

Council went into executive session at 7:39 p.m.

At 7:47 p.m. Council returned from executive session with 6 members present.

Mr. Colvin motioned to allow Chief Copeland to designate Lt. Bledsoe as Acting Village Manager in his absence. Ms. Dedden seconded this motion.

Motion – Colvin
Second – Dedden

Roll Call – 6 yeas

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All were in favor of adjourning at 7:49 pm.

Date: _____

Jamie Morley, Clerk of Council